Keinton Mandeville Parish Council

I hereby give you notice of the Annual Parish Council Meeting followed by a monthly parish council meeting of the above-named Parish Council, to be held on

**Tuesday 07 May 2024 at 1930** at Keinton Mandeville Village Hall

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Kaye Elston , Clerk 01.05.2024.

Public session will take place at 7.30pm, prior to the formal council meeting.

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|  | **Annual Parish Council Meeting** | |
| **1** | **Apologies for absence –** Mr K Sturgess and Mr C Lane | |
| **2** | **Declarations of interest** | |
| **3** | **Election of Chair and Vice-chair**   * Nomination for Chair – Thomas Ireland * Nomination for Vice-chair – Trevor Ryder | |
| **4** | **Declaration of office to be signed by Chair and Vice-chair** | |
| **5** | **Register of interests to be signed by councillors** | |
| **6** | **Parish Representatives for organisations** | |
| **7** | **Review of Standing Orders and Financial Regulations** | |
| **8** | **Asset Register** | |
| **9** | **End of Year Financial Accounts and Statement** | |
| **10** | **Review of standing orders and direct debits** | |
| **11** | **Review of annual subscriptions** | |
| **12** | **General Power of Competency** | |
|  | **Parish Council Meeting** | |
| **1.0** | **Minutes of last meeting 04.04.2023:**   * Agree the minutes as a true and correct record of the meeting held. | |
| **2.0** | **Actions and Minutes arising**   * Review actions at the end of the minutes | |
| **3.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:   * **24/00411/HOU Bekynton, High Street, Keinton Mandeville, Somerton TA11 6DZ** – To site a 20 foot metal shipping storage container to front of the property, propose to timber clad the sides and doors of the container. * **23/02022/FUL Mathias House, High Street, Keinton Mandeville, Somerton TA11 6DZ** – Discharge of Condition 3 (Materials/Works Above DPC) and 6 (External Lighting) of planning application. * **24/00908/PAMB Land Os 2900 and 2478 Part Combe Lane, Keinton Mandeville, Somerton TA11 7AY** – Prior notification for change of use of agricultural buildings to 2 no dwelling houses. | |
| **3.1** | **Determination of Planning.** Receive the following notices: | |
| **3.2** | **Other planning matters.**   * Neighbourhood Plan – analysis of questionnaire to community responses * Next steps update | |
| **4.0** | **Environment Champion Update.**   * Gate at the of Church Lane replacement – discussion and decision * New ‘pond’ at Lakeview - condition | |
| **5.0** | **Finance and Payments (RFO – Clerk)**  **Payments**  To be confirmed at the meeting  Kaye Elston (salary)  KMVH (Games Club)  KMVH (Environment Event) |  |
| **5.1** | **Receipts:**   * CIL payment for change of use of café to dwelling at Lake View * VAT reimbursement 2022-23 | £955.09  £5381.92 |
| **5.2** | **Review of Accounts.**  Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors | |
| **5.3** | **Other finance matter**   * Planned spending for reserves * Preparation for audit * Renewal of insurance * Signage for telephone kiosk library – decision * TEEC cheque – re issue * Ranger scheme – price increases * Internal audit – consideration for next year arrangements * Payment for Remembrance Tommy in the sum of £ | |
| **5.4** | **Grant requests.** Receive the following grant requests:   * Keinton Environment Group request in the sum of £201.00 | |
| **6.0** | **Highways.** Consider the following and agree any actions arising  Update / Items to report   * Traffic Survey * Reports of issues in the village   **Speed Indicator Device Report**   * Data sent out to councillors before the meeting   **Community Speedwatch Report (CC) – update** | |
| **7.0** | **Parish Paths.** Update / items to report.   * Dog waste and potential options – update | |
| **8.0** | **Play Areas.**  **Happy Tracks / Skatepark**   * Inspection Reports update | |
| **9.0** | **Maintenance.**   * Consider and agree maintenance requirements for Ranger | |
| **10.0** | **Village Hall Report (CC)**   * Quote for solar panels - information | |
| **11.0** | **Annual Parish Meeting 10.05.2024** | |
| **12.00** | **Phones in powercuts** | |
| **13.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:   * Service to the Community Award – consider any nominations | |
| **13.1** | **Correspondence. Circulation**   * Waste Services Briefing from Somerset Council * Refuse day changes for May bank holidays | |
| **14.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| **15.0** | **Future agenda Items** | |
| **16.0** | **Any other reports –** | |
| **17.0** | **Date of next meeting: 04.06.2024 at 1930** | |