Keinton Mandeville Parish Council

I hereby give you notice of the Annual Parish Council Meeting followed by a monthly parish council meeting of the above-named Parish Council, to be held on

**Tuesday 07 May 2024 at 1930** at Keinton Mandeville Village Hall

……………………………………………………..

 Kaye Elston , Clerk 01.05.2024.

Public session will take place at 7.30pm, prior to the formal council meeting.

|  |  |
| --- | --- |
|  | **Annual Parish Council Meeting** |
| **1** | **Apologies for absence –** Mr K Sturgess and Mr C Lane |
| **2** | **Declarations of interest** |
| **3** | **Election of Chair and Vice-chair*** Nomination for Chair – Thomas Ireland
* Nomination for Vice-chair – Trevor Ryder
 |
| **4** | **Declaration of office to be signed by Chair and Vice-chair** |
| **5** | **Register of interests to be signed by councillors** |
| **6** | **Parish Representatives for organisations** |
| **7** | **Review of Standing Orders and Financial Regulations** |
| **8** | **Asset Register** |
| **9** | **End of Year Financial Accounts and Statement** |
| **10** | **Review of standing orders and direct debits**  |
| **11** | **Review of annual subscriptions** |
| **12** | **General Power of Competency** |
|  | **Parish Council Meeting** |
| **1.0** | **Minutes of last meeting 04.04.2023:** * Agree the minutes as a true and correct record of the meeting held.
 |
| **2.0** | **Actions and Minutes arising*** Review actions at the end of the minutes
 |
| **3.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:* **24/00411/HOU Bekynton, High Street, Keinton Mandeville, Somerton TA11 6DZ** – To site a 20 foot metal shipping storage container to front of the property, propose to timber clad the sides and doors of the container.
* **23/02022/FUL Mathias House, High Street, Keinton Mandeville, Somerton TA11 6DZ** – Discharge of Condition 3 (Materials/Works Above DPC) and 6 (External Lighting) of planning application.
* **24/00908/PAMB Land Os 2900 and 2478 Part Combe Lane, Keinton Mandeville, Somerton TA11 7AY** – Prior notification for change of use of agricultural buildings to 2 no dwelling houses.
 |
| **3.1** | **Determination of Planning.** Receive the following notices:  |
| **3.2** | **Other planning matters.** * Neighbourhood Plan – analysis of questionnaire to community responses
* Next steps update
 |
| **4.0** | **Environment Champion Update.** * Gate at the of Church Lane replacement – discussion and decision
* New ‘pond’ at Lakeview - condition
 |
| **5.0** | **Finance and Payments (RFO – Clerk)****Payments** To be confirmed at the meetingKaye Elston (salary)KMVH (Games Club)KMVH (Environment Event) |  |
| **5.1** | **Receipts:** * CIL payment for change of use of café to dwelling at Lake View
* VAT reimbursement 2022-23
 | £955.09£5381.92 |
| **5.2** | **Review of Accounts.** Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors |
| **5.3** | **Other finance matter** * Planned spending for reserves
* Preparation for audit
* Renewal of insurance
* Signage for telephone kiosk library – decision
* TEEC cheque – re issue
* Ranger scheme – price increases
* Internal audit – consideration for next year arrangements
* Payment for Remembrance Tommy in the sum of £
 |
| **5.4** | **Grant requests.** Receive the following grant requests:* Keinton Environment Group request in the sum of £201.00
 |
| **6.0** | **Highways.** Consider the following and agree any actions arisingUpdate / Items to report* Traffic Survey
* Reports of issues in the village

**Speed Indicator Device Report*** Data sent out to councillors before the meeting

**Community Speedwatch Report (CC) – update** |
| **7.0** | **Parish Paths.** Update / items to report. * Dog waste and potential options – update
 |
| **8.0** | **Play Areas.** **Happy Tracks / Skatepark*** Inspection Reports update
 |
| **9.0** | **Maintenance.** * Consider and agree maintenance requirements for Ranger
 |
| **10.0** | **Village Hall Report (CC)*** Quote for solar panels - information
 |
| **11.0** | **Annual Parish Meeting 10.05.2024** |
| **12.00** | **Phones in powercuts** |
| **13.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:* Service to the Community Award – consider any nominations
 |
| **13.1** | **Correspondence. Circulation** * Waste Services Briefing from Somerset Council
* Refuse day changes for May bank holidays
 |
| **14.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. |
| **15.0** | **Future agenda Items**  |
| **16.0** | **Any other reports –**  |
| **17.0** | **Date of next meeting: 04.06.2024 at 1930** |